

NATIONAL CHENGCHI UNIVERSITY

Regulations Governing the Management of the Exclusive Parking Space of Huanan New Village

August 30, 2005 Passed by the Huanan New Village Management Committee Meeting

October 24, 2005 Amended by the 129th Faculty and Staff Dormitory Allocation Committee Meeting

November 14, 2005 Amended by the 129-1st Faculty and Staff Dormitory Allocation Committee Meeting

March 1, 2006 Approved by the 1st General Affairs Meeting of the 2nd Semester, Academic Year 2005

June 28, 2022 Amended by the 163rd Faculty and Staff Dormitory Allocation Committee Meeting (Articles 1–6 and
Article 13)

November 23, 2022 Approved by the 1st General Affairs Meeting of the 1st Semester, Academic Year 2022

April 24, 2024 Approved by the General Affairs Meeting of the 2nd Semester, Academic Year 2023

**This English version is intended to provide a general understanding of the original Chinese regulations. In case of any discrepancy between the Chinese version and the English version, the Chinese version shall prevail.*

- Article 1 The Office of General Affairs (“the Office”), National Chengchi University (NCCU or “the University”), formulates the *Regulations Governing the Management of the Exclusive Parking Space of Huanan New Village Dormitory* (“the Regulations”) to enhance the cleanliness, tranquility, and order of the Exclusive Parking Space (“the Parking Space”) of Huanan New Village Dormitory (“the Dormitory”).
- Article 2 Only vehicles with a valid parking permit issued by the Office are authorized to park within the Parking Space. To ensure vehicle safety and proper access control, pedestrians are strictly prohibited from entering or exiting the Parking Lot via the vehicle lanes.
- Article 3 The Parking Space is designated for the use of current and retired faculty and staff, and enrolled students of the University.
Applicants must present a valid driver’s license and vehicle license of themselves or their family members. Faculty and staff residing in NCCU dormitories are allowed to apply for one car space and one motorcycle space per household. Students residing in NCCU dormitories are allowed to apply for one car space and one motorcycle space per person.
Residents of the Dormitory have priority in the allocation of parking spaces. Any

remaining spaces shall be allocated to non-residents, subject to availability. The allocation process shall be determined through a public electronic lottery to assign parking space selection numbers for both residents and non-residents. Applicants shall then select their parking spaces according to their assigned numbers, complete payment and receive their parking permits.

Should any parking spaces remain available after the initial allocation round, a second round of applications shall be announced.

Article 4 Users of the Parking Space may apply for a parking permit for the Exclusive Parking Space of Huanan New Village in accordance with the Regulations. The fee shall be NT\$3,600 per year for current residents, and NT\$960 per month for non-residents. No additional charge shall be imposed for motorcycles. For current faculty and staff, the fee shall be deducted directly from their salary. For retired faculty and staff or enrolled students, the fee shall be paid at the University's Cashier Section. The parking fee standards referred to in the preceding paragraph shall be governed by the regulations established by the Office.

Article 5 Parking fees collected in accordance with the Regulations may be refunded only under specific circumstances, such as resignation, taking a leave of absence, completion of the accommodation period, moving out the dormitories, or other specific reasons, upon the return of the parking permit. Refunds shall be calculated based on the remaining full months, starting from the month following the date of the refund application. Applicants shall not return the parking permit and request a refund arbitrarily prior to the expiration of the permit period. Parking spaces reclaimed for the aforementioned reasons shall be reallocated by the Office.

Article 6 Parking fees shall be used exclusively for the management and maintenance of safety facilities of the Parking Space. The University provides the Parking Space for applicants' use and assumes no responsibility for the safekeeping or protection of vehicles parked therein.

Article 7 Parking permits issued in accordance with the Regulations shall be valid for a period of one year. Upon expiration, a new application shall be submitted.

Article 8 Car parking permits shall be affixed to the upper left corner of the front windshield in a clearly visible manner for identification. Motorcycle parking permits shall be affixed to a prominent part of the motorcycle in a clearly visible manner for identification.

- Article 9 Holders of a parking permit are strictly prohibited from leasing or transferring the permit to any other person. Any violation shall constitute a breach of the Regulations. The Office shall issue a notice of cancellation and require the immediate return of the parking permit for the current year. Failure to comply shall be deemed unauthorized parking and may be dealt with in accordance with Article 12 of the Regulations.
- Article 10 Should an accident occur, or in cases of counterfeit or altered parking permits, or serious violations of traffic regulations, the parking permit shall be immediately canceled upon approval of the Office of General Affairs, and the matter shall be referred to the relevant authorities for appropriate legal action.
- Article 11 Individuals whose parking permits have been canceled shall be ineligible to apply for a new parking permit.
- Article 12 Unauthorized parking or parking outside designated spaces that obstructs traffic or infringes on others' parking rights shall be reported to the highway authorities or police for towing and penalties under Article 7-1 of the Road Traffic Management and Penalty Act, with all related expenses borne by the violator.
- Article 13 Matters not covered by the Regulations shall be amended by the Faculty and Staff Dormitory Allocation Committee and approved by the General Affairs Meeting.